



A Meeting of the  
**BOARD OF DIRECTORS  
OF THE  
CENTRAL COAST WATER AUTHORITY**

will be held at 9:00 a.m., on Thursday, October 27, 2022  
via URL: <https://meetings.ringcentral.com/j/1470333496>  
or via telephone by dialing 1(623) 404-9000 and entering code 147 033 3496 #

In response to the spread of the COVID-19 virus, Governor Newsom declared a state of emergency which directly impacts the ability of legislative bodies and the public to meet safely in person. To help minimize the potential spread of the COVID-19 virus, the CCWA Board of Directors shall consider whether to hold this public meeting telephonically pursuant to the requirements of Government Code section 54953(e), as amended by Assembly Bill 361 (2021). The CCWA Board of Directors and public will participate in this meeting by video call or telephone.

Eric Friedman  
Chairman

Jeff Clay  
Vice Chairman

Ray A. Stokes  
Executive Director

Brownstein Hyatt  
Farber Schreck  
General Counsel

*Member Agencies*

City of Buellton

Carpinteria Valley  
Water District

City of Guadalupe

City of Santa Barbara

City of Santa Maria

Goleta Water District

Montecito Water District

Santa Ynez River Water  
Conservation District,  
Improvement District #1

*Associate Member*

La Cumbre Mutual  
Water Company

Public Comment on agenda items may occur via video call or telephonically, or by submission to the Board Secretary via email at [lfw@ccwa.com](mailto:lfw@ccwa.com) no later than 8:00 a.m. on the day of the meeting. In your email, please specify (1) the meeting date and agenda item (number and title) on which you are providing a comment and (2) that you would like your comment read into the record during the meeting. If you would like your comment read into the record during the meeting (as either general public comment or on a specific agenda item), please limit your comments to no more than 250 words.

Every effort will be made to read comments into the record, but some comments may not be read due to time limitations. Please also note that if you submit a written comment and do not specify that you would like this comment read into the record during the meeting, your comment will be forwarded to Board members for their consideration.

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available on the CCWA internet web site, accessible at <https://www.ccwa.com>.

**I. Call to Order and Roll Call**

**II. \* Resolution No. 22-14 of the Board of Directors of the Central Coast Water Authority Authorizing Remote Teleconference Meetings of the Board of Directors And All Subordinate Bodies Under the Ralph M. Brown Act**

*Staff Recommendation:* Adopt Resolution No. 22-14 of the Board of Directors of the Central Coast Water Authority Authorizing Remote Teleconference Meetings of the Board of Directors and All Subordinate Bodies under the Ralph M. Brown Act.

**III. CLOSED SESSION**

**A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Government Code section 54956.9(d) (1)

Name of case: Central Coast Water Authority, et al. v. Santa Barbara County Flood Control and Water Conservation District, et al. (Case No. 21CV02432)

**B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Government Code section 54956.8

Property: Aquaterra Water Bank

Agency negotiator: Ray Stokes

Negotiating parties: CCWA and McMullin Area Groundwater Sustainability Agency

*Agenda Item III, the Closed Session, is anticipated to take 30 minutes. The remainder of the Meeting will start no earlier than 9:30 am.*

**IV. Return to Open Session**

**A. Report on Closed Session Actions (if any)**

255 Industrial Way  
Buellton, CA 93427  
(805) 688-2292  
Fax (805) 686-4700  
[www.ccwa.com](http://www.ccwa.com)

- \* Indicates attachment of document to original agenda packet.
- ◆ Indicates enclosure of document with agenda packet.
- ★ Documents will be posted at CCWA.com prior to the meeting.

*Continued*

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- V. Public Comment – (Any member of the public may address the Board relating to any matter within the Board’s jurisdiction. Individual Speakers may be limited to three minutes; all speakers to a total of fifteen minutes.)**
- VI. Consent Calendar – *For Approval***
- \* A. Minutes of the September 22, 2022 Regular Meeting
  - \* B. Bills
  - \* C. Controller’s Report
  - \* D. Operations Report
  - \* E. Ratification of Field Promotion and New Position: Lead Maintenance Technician  
*Staff Recommendation: Approve the Consent Calendar*
- VII. Executive Director’s Report**
- A. Water Supply Situation Report  
*Staff Recommendation: Informational item only.*
  - B. 2022 Supplemental Water Purchase Program Update  
*Staff Recommendation: Informational item only.*
  - \* C. 2023 Supplemental Water Purchase Program – *For Approval*  
*Staff Recommendation: Approve initiation of the Supplemental Water Purchase Program for 2023*
  - ★ D. Aquaterra Water Bank  
*Staff Recommendation: Informational item only.*
  - ★ E. 2022 Water Quality Challenges and Plans to Mitigate Future Water Quality Issues – *For Approval*  
*Staff Recommendation: Forthcoming.*
  - ◆ F. Finance Committee
    - 1. FY 2022/23 First Quarter Investment Report – *For Approval*  
*Staff Recommendation: Approve the First Quarter FY 2022/23 Investment Report.*
  - G. State Water Contractors Update  
*Staff Recommendation: Informational item only.*
- VIII. Reports from Board Members for Information Only**
- IX. Items for Next Regular Meeting Agenda**
- X. Date of Next Regular Meeting: January 26, 2023**  
(Consider canceling the November and December regular meetings)
- XI. Adjournment**

## RESOLUTION NO. 22-14

### RESOLUTION OF THE BOARD OF DIRECTORS OF THE CENTRAL COAST WATER AUTHORITY AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS AND ALL SUBORDINATE BODIES UNDER THE RALPH M. BROWN ACT

**WHEREAS**, the Central Coast Water Authority (Authority) is committed to preserving and fostering public access and participation in meetings of the Board of Directors (Board) and all Authority subordinate bodies, as required by the Ralph M. Brown Act (Gov. Code § 54950 et seq.) (Brown Act), so that any member of the public may attend and participate as the bodies conduct the public's business; and

**WHEREAS**, the Brown Act contains special provisions for remote teleconference participation in meetings when the Governor has declared a state of emergency pursuant to Government Code section 8625, and either state or local official have imposed or recommended measures to promote social distancing, or an in-person meeting would present imminent risks to the health and safety of attendees; and

**WHEREAS**, such conditions now existing with the County of Santa Barbara (County). On March 4, 2020, Governor Gavin Newsom issued a Proclamation of a State of Emergency for the COVID-19 pandemic. The County Health Officer and Public Health Director issued a Health Officials AB 361 Social Distance Recommendation, dated September 28, 2021, encouraging remote teleconference options for public meetings as an effective and recommended social distancing measure to facilitate public participation while protecting participants and others from COVID-19; and

**WHEREAS**, COVID-19 continues to threaten the health and lives of County residents, notwithstanding the County's vaccination rates; and

**WHEREAS**, COVID-19 continues to directly impact the ability of the Board and public to meet safely in person, for among other reasons, the compact Board meeting room that limits the available space for effective social distancing; and

**WHEREAS**, in the interest of public health and safety, and in response to the Governor's Proclamation of a State of Emergency and local recommendations for measures to promote social distancing, the Board finds it necessary to invoke the provisions of Government Code Section 54953, subdivision (e), related to teleconferencing; and

**WHEREAS**, this Resolution is exempt from the California Environmental Quality Act (CEQA) pursuant to the "common sense" exemption to environmental review under Section 15061 subdivision (b)(3) of Title 14 of the California Code of Regulations (CEQA Guidelines) because remote teleconference meetings during a

declared state of emergency do not have the potential for causing a significant effect on the environment.

**NOW THEREFORE, THE BOARD OF DIRECTORS DOES HEREBY RESOLVE AS FOLLOWS:**

**Section 1.** Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

**Section 2.** Remote Teleconference Meetings. The Board and all Authority subordinate bodies shall conduct their meetings with remote teleconference participation in the manner authorized by Government Code Section 54953, subdivision (e), and in compliance with the requirements to provide public access in Government Code Section 54953, subdivision (e)(2).

**Section 3.** Effective Date. This Resolution shall take effect immediately upon its adoption and shall be effective until November 26, 2022, or such time as the Board of the Authority adopts findings in accordance with Government Code Section 54953, subdivision (e)(3) to extend the time during which meetings may continue to be held via remote teleconference in compliance with that section.

I certify that the foregoing resolution was duly and regularly introduced and adopted by the Board of Directors of the Central Coast Water Authority at a meeting held on October 27, 2022.

\_\_\_\_\_  
Eric Friedman, Chairman

Attest:

\_\_\_\_\_  
Elizabeth Watkins  
Secretary to the Board of Directors

APPROVED AS TO FORM:  
Brownstein Hyatt Farber Schreck LLP

\_\_\_\_\_  
Stephanie Osler Hastings

	VOTING PERCENTAGE	AYE	NAY	ABSTAIN	ABSENT
City of Buellton	2.21%	_____	_____	_____	_____
Carpinteria Valley Water District	7.64%	_____	_____	_____	_____
Goleta Water District	17.20%	_____	_____	_____	_____
City of Guadalupe	1.15%	_____	_____	_____	_____
Montecito Water District	9.50%	_____	_____	_____	_____
City of Santa Barbara	11.47%	_____	_____	_____	_____
City of Santa Maria	43.19%	_____	_____	_____	_____
Santa Ynez River Water Conservation District, Improvement District No. 1	7.64%	_____	_____	_____	_____

**MINUTES OF THE  
CENTRAL COAST WATER AUTHORITY  
BOARD OF DIRECTORS**

**September 22, 2022**

The Board meeting was conducted pursuant to California Government Code Section 54953 subdivision (e), due to the Governor’s proclaimed state of emergency and local officials’ recommended “social distancing” measures in response to the COVID-19 pandemic. Board members participated in this meeting by video call or telephone. Public Comment on agenda items also occurred telephonically.

Ms. Lisa Watkins, CCWA Board Secretary, confirmed that all Board members could hear each other, had received a copy of the meeting agenda, and could hear the proceedings.

**I. Call to Order and Roll Call**

Chairman Friedman called the Central Coast Water Authority (CCWA) Board of Directors meeting to order at 9:01 AM.

CCWA member agencies with voting privileges were represented by:

<u>Representative</u>	<u>Agency/City</u>	<u>Voting %</u>
Jeff Clay	Santa Ynez River Water Conservation District, ID #1	7.64%
Ken Coates	Montecito Water District	9.50%
Eric Friedman	City of Santa Barbara	11.47%
Lauren Hansen	Goleta Water District	17.20%
Shirley Johnson	Carpinteria Valley Water District	7.64%
John Sanchez	City of Buellton	2.21%
Shad Springer	City of Santa Maria	43.19%

**II. Resolution No. 22-09 of the Board of Directors of the Central Coast Water Authority Authorizing Remote Teleconference Meetings of the Board of Directors And All Subordinate Bodies Under the Ralph M. Brown Act**

Ms. Stephanie Hastings, CCWA General Counsel requested adoption of Resolution No. 22-09 with specific findings to continue to hold remote teleconference meetings during the COVID-19 pandemic pursuant to amendments to the Ralph M. Brown Act (Brown Act) by Assembly Bill (AB) 361.

Upon a motion by Director Springer, seconded by Director Borah and carried following a roll call vote, with Directors Hansen, Clay, Coates, Friedman, Johnson, Sanchez and Springer in favor and none opposed, the Board adopted Resolution No. 22-02 of the Board of Directors of the Central Coast Water Authority Authorizing Remote Teleconference Meetings of the Board of Directors and All Subordinate Bodies under the Ralph M. Brown Act.

**III. Closed Session**

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
Government Code section 54956.9(d) (1)  
Name of case: Central Coast Water Authority, et al. v. Santa Barbara County Flood Control and Water Conservation District, et al. (Case No. 21CV02432)

The Board went to closed session at 9:03 AM.

**IV. Return to Open Session**

The Board reconvened from closed session at 9:17 AM.

Ms. Hastings stated there were no actions to report as a result of the closed session.

**V. Public Comment**

There was no public comment related to items not on the agenda.

**VI. Consent Calendar**

- A. Minutes of the July 28, 2022 Regular Meeting
- B. Bills
- C. Controller's Report
- D. Operations Report

Following correction of the minutes a motion to approve the Consent Calendar was made by Director Sanchez, seconded by Director Springer and carried following a roll call vote, with Directors Clay, Coates, Friedman, Hansen, Johnson, Sanchez and Springer in favor and none opposed.

**VII. Executive Director's Report**

- A. 2022 Supplemental Water Purchase Program

Total requests in the 2022 Supplemental Water Purchase Program (SWPP) were for 6,350 acre feet (AF) from five participating agencies, and purchases totaled 2,390 AF. Mr. Stokes noted the inability to meet requests was unprecedented, and shows the impact of the current drought on the availability of water. Mr. Stokes reviewed the various transactions implemented in the 2022 SWPP, and stated his expectations that next year will be even more difficult to purchase supplemental water.

The Board generally discussed health and safety water supplies, with Mr. Stokes explaining that DWR has stated that even if CCWA as a whole does not need health and safety water, if an individual participant agency needs health and safety water those needs will be addressed.

- B. 2022 Supplemental Water Purchase Program: Purchase of Supplemental Water Supplies from San Gorgonio Pass Water Agency

Carpinteria Valley Water District has requested CCWA participate in the San Gorgonio Pass Water Agency (SGPWA) will make available up to 400 acre-feet (AF) of either SGPWA's 2022 Annual Table A Amount, as that term is defined by the State Water Contract, or non-SWP water available to SGPWA for transfer to CCWA in 2022 (SGPWA Water). In return, CCWA will: (a) pay \$1500 for every AF of SGPWA Water purchased, which will occur on execution of an approval and conveyance agreement with DWR which incorporates the terms and conditions of

the transfer, and (b) in a future year or years, CCWA will direct DWR to deliver 2 AF for each AF delivered to CCWA (a total of up to 800 AF) of CCWA's Table A allocation to SGPWA. The point of delivery for both deliveries is San Luis Reservoir, a DWR facility, and all water delivered to CCWA will be used entirely within CCWA's service area and within the service area of CVWD.

CVWD will execute an agreement with CCWA (Purchase Agreement) whereby CVWD agrees to purchase the water made available by the proposed transfer, to pay all costs associated with the proposed transfer, and to assume all obligations and liabilities associated with the proposed transfer, including the obligation to return up to 800 AF to SGPWA.

Pursuant to the terms and conditions of the Purchase Agreement with CVWD, other CCWA Participants will have no financial or legal responsibility for the proposed transfer.

In order to effectuate the proposed transfer, the Board of Directors must approve the proposed transfer and authorize the Executive Director to execute the necessary agreements, including:

1. the Purchase Agreement with CVWD
2. an agreement with SGPWA (the "Transfer Agreement"); and
3. an agreement with the Santa Barbara County Flood Control and Water Conservation District (the "SBCFCWCD Agreement").

Because the transfer to CCWA may include SWP supplies, the Board of Directors must make certain findings, as set forth in the proposed Resolution.

Before executing the Transfer Agreement and SBCFCWCD Agreement, several conditions must be satisfied, including CCWA's receipt of the executed Purchase Agreement, deposit, and the certification required by section 4.2.3 of the Purchase Agreement.

Upon a motion by Director Coates, seconded by Director Springer and carried following a roll call vote, with Directors Clay, Coates, Friedman, Hansen, Johnson, Sanchez and Springer in favor and none opposed the Board adopted Resolution No. 22-10 A Resolution Of The Board Of Directors Of The Central Coast Water Authority Approving The 2022 Purchase Of Supplemental Water Supplies From San Geronio Pass Water Agency.

C. Consideration of Resolution No. 22-11 Authorizing Use of Electronic Signatures and Administrative Policy

The proposed Resolution and associated "Electronic Signature Use Policy" (Policy) seek to clarify that the Authority may use electronic signatures to transact its business and establish guidelines for the use of electronic signatures in accordance with applicable law. The Policy generally describes the terms and conditions for Authority officials and staff to use electronic signatures and the types of documents that can be signed by electronic signature and the responsible signatory. The Policy further contemplates that the Executive Director will select vendors and technology (e.g., DocuSign, Adobe E-Sign, etc.) to implement secure procedures for the use of electronic signatures. The Resolution also authorizes the



Executive Director of the Authority to implement and amend the Policy to provide sufficient flexibility to use electronic signatures to conduct the Authority's business.

Upon a motion by Director Johnson, seconded by Director Hansen and carried following a roll call vote with Directors Clay, Coates, Friedman, Hansen, Johnson, Sanchez, and Springer in favor and none opposed the Board adopted Resolution No. 22-11, a "Resolution of the Board of Directors of the Central Coast Water Authority Authorizing the Use of Electronic Signatures and Authorizing Executive Director to Implement the Terms and Conditions of Such Use."

D. Consideration of Resolution No. 22-12 for Approval of Alternate Release Point Project and Cost Sharing

For consideration by the Board of Directors, Staff prepared Resolution 22-12 for approval of a project (the "Alternate Release Point Project") to install an "alternate release point" to enable mixing of CCWA water deliveries with downstream water rights releases while eliminating the potential for CCWA water to enter Hilton Creek via the Hilton Creek Emergency Backup System. Mixing through the alternate release point would continue to be subject to applicable requirements.

Upon a motion by Director Springer, seconded by Director Clay and carried following a roll call vote with Directors Clay, Coates, Friedman, Hansen, Johnson, Sanchez, and Springer in favor and none opposed, the Board approved the Alternate Release Point Project, subject to receipt of the United States Bureau of Reclamation's approval of the Project and the Parent District's agreement to share equally in the costs of the Project, and Adopt Resolution No. 22-12 Approving Alternate Release Point Project and Cost Sharing.

E. CCWA/San Luis Obispo County Transfer Change to Calendar Year 2023

At its meeting on July 28, 2022, the CCWA Board of Directors adopted Resolution No. 22-08 approving a transfer of 1,000 acre-feet of San Luis Obispo County Article 56 carryover water to CCWA in exchange for additional CCWA Polonio Pass Water Treatment Plant capacity of 1,000 AF above the current 4,830 AF Treatment Plant capacity contract amount.

After further discussions with San Luis Obispo County staff and DWR, CCWA staff determined that the transfer cannot be fully completed in calendar year 2022 and will therefore need to be amended to be a calendar year 2023 transfer.

In response to a question from the Board, Mr. Stokes stated the San Luis Obispo County Board of Supervisors has not yet considered the transfer.

Upon a motion by Director Sanchez, seconded by Director Coates and carried following a roll call vote with Directors Clay, Coates, Friedman, Hansen, Johnson, Sanchez, and Springer in favor and none opposed, the Board adopted Resolution No. 22-13 Amending Resolution No. 2022-08 Regarding The Agreement For The Transfer And Treatment Of State Water Project Water Between The Central Coast Water Authority And The San Luis Obispo County Flood Control And Water Conservation District.

F. Procurement of Safety Consultant, Estimated Budget \$50,000

Mr. John Brady, Deputy Director, reported that due to CCWA's complex safety and environmental needs there is a dedicated position for safety and environmental duties. The position is currently vacant, and there has been difficulty in finding a qualified individual to fill the position. Currently the safety functions have been divided among supervisory staff. To continue to meet the safety needs of CCWA, the Board is being asked to consider retention of a Safety Consultant.

Mr. Brady reviewed the process utilized by CCWA to identify and select a consulting firm, noting that Compliance Partners LLC had been identified as the firm best suited to meet CCWA's needs.

Upon a motion by Director Sanchez, seconded by Director Coates and carried following a roll call vote with Directors Clay, Coates, Friedman, Hansen, Johnson, Sanchez, and Springer in favor and none opposed, the Board authorized the Executive Director to procure the services of a qualified safety consultant, with an estimated budget of \$50,000 and Authorize the Executive Director to utilize General Ledger Item 5000.10 (Personnel Expenses – Fulltime Regular Wages) to establish a budget to fund the services of the Safety Consultant.

G. Request for Approval of Carryover of Project Funds from FY 21/22 to FY 22/23 - \$1,306,454.76

CCWA funds projects on an annual basis, and for projects not completed during the year staff requests transfer of the funds to the current budget year. Due to the current inflationary pressure, Mr. Brady requested a number of actions that would allow mitigation of inflation of costs on projects, and described the actions, noting that all were within current budget policies.

Upon a motion by Director Springer, seconded by Director Coates and carried following a roll call vote with Directors Clay, Coates, Friedman, Hansen, Johnson, Sanchez, and Springer in favor and none opposed, the Board approved the carryover of project funds from FY 21/22 to FY 22/23 as follows:

Capitalized Project	\$1,222,750.68
Expensed Project	\$83,704.08
Total:	\$1,306,454.76

H. State Water Contractors Update

State Water Contractors' staff is focusing a significant amount of effort on the voluntary agreements, including coordination with the Governor's office. Significant planning related to current and future drought issues is also taking place, including the potential elimination of the Dry Year Transfer Program due to its complexity and lack of benefit for small agencies.

I. Legislative Report

The legislative report was included in the meeting materials for the information of the Board. Mr. Stokes highlighted SB1020 (Laird), which would move California renewable goals from 2045 to 2030, which would significantly increase DWRs Variable OMP&R costs related to meeting those goals. State Water Contractors

have been working to get amendments to the legislation to mitigate that increase, including moving the date for SWP contractors to 2035.

**VIII. Reports from Board Members for Information Only**

There were no other reports from Board members.

**IX. Items for Future Meeting Agendas**

Mr. Stokes stated that the Aquaterra Water Bank proposal will be brought to the Board at its October meeting. Information on the project will be sent to project participants in early October and will be discussed at the October Operating Committee Meeting.

**X. Date of Next Regular Meeting: October 27, 2022**

**XI. Adjournment**

The meeting was adjourned at 10:43 AM.

Respectfully submitted,

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Elizabeth Watkins  
Secretary to the Board



## CENTRAL COAST WATER AUTHORITY

### Normal and Recurring Costs

Bills for Ratification - September 2022

VENDOR	INVOICE AMOUNT	DESCRIPTION
<b>GENERAL &amp; ADMINISTRATIVE EXPENSES</b>		
ACWA	720.00	Training-Registration Expense
Bank of America Business Card	1,853.23	Travel and Meetings
Bank of America Business Card	50.00	Advertising
Bank of America Business Card	700.00	Training
Brady, John	20.63	Reimbursable expenses -Travel Expense
California Chamber of Commerce	669.00	Membership FY 2022-2023
Cardmember Service	32.00	Publications, subscriptions, postage
Cardmember Service	141.59	Travel and Meetings
Federal Express	532.43	Express shipping
International Society of Automation	2,510.00	Professional Membership & Training
Metro Express	4.15	Toll Expense
United Parcel Service	196.75	Shipping expenses
US Bank	21.99	Accounting Training
US Bank	345.00	GFOA Budget Award FY 2022-2023
US Bank	476.03	Staff Meeting & Travel
Watkins, Lisa	150.00	Mileage Reimbursement
	<b>\$ 8,422.80</b>	<b>Total General &amp; Administrative</b>
<b>MONITORING EXPENSES</b>		
Aramark	108.90	Lab supplies
Culligan Industries Water Systems	385.00	Lab supplies
Eurofins Eaton Analytical	5,190.00	Lab testing
Hach Company	557.98	Lab supplies
IDEXX Distribution Corp.	3,131.66	Lab supplies
Mettler-Toledo Inc.	1,380.23	Water Analysis Tests
VWR International	3,693.62	Lab supplies
	<b>\$ 14,447.39</b>	<b>Total Monitoring Expenses</b>
<b>OFFICE EXPENSES</b>		
Bank of America Business Card	595.32	Office and kitchen supplies
Office Depot	46.79	Office, janitorial & kitchen supplies
Staples Inc.	219.27	Office, janitorial & kitchen supplies
Staples Inc.	1,335.96	Cubicals - WTP
US Bank	64.27	Office and kitchen supplies
Valley Oaks Printing	185.87	Business cards/Envelopes
	<b>\$ 2,447.48</b>	<b>Total Office Expenses</b>
<b>OTHER EXPENSES</b>		
Brady, John	105.00	Internet reimbursement
Brownstein Hyatt Farber	28,545.00	Legal Services
Comcast	356.40	Internet Service
CompuVision	995.00	Datto Cloud Backup
CompuVision	2,164.75	EndPoint Detection
CompuVision	5,685.00	Managed Service Agreement
CompuVision	11,252.87	Fortigate Threat Protection
CompuVision	13,691.97	Cisco 48-port Switch
CompuVision	14,605.00	Licenses/Software Support Service



# CENTRAL COAST WATER AUTHORITY

## Normal and Recurring Costs

Bills for Ratification - September 2022

VENDOR	INVOICE AMOUNT	DESCRIPTION
De Lage Landen Financial Services	507.76	Copier Lease - BAO and WTP
Frontier Communications	64.99	Internet
HDR Engineering, Inc.	837.25	Concrete Assessment for WTP
HDR Engineering, Inc.	5,753.00	Bradbury Bypass Repair
iManage, LLC	4,463.27	Desksite Annual Maintenance Renewal
Marborg Industries	564.01	Tank 5/Tank 7/Tank 2/ EDV/Bradbury Dam/SoCal TO
Microwest Software Systems, Inc.	4,595.00	CMMS Maintenance and Support
Pitney Bowes Global Financial	147.35	Postage Machine Lease
Wilson Creek Communications	155.00	Internet Service
	<b>\$ 94,488.62</b>	<b>Total Other Expenses</b>
<b>OTHER MISCELLANEOUS EXPENSES</b>		
Department of Water Resources	4,712,613.00	Variable OMP&R, Delta Water & Transport Charge
	<b>\$ 4,712,613.00</b>	<b>Total Other Miscellaneous Expenses</b>
<b>PERSONNEL EXPENSES</b>		
CalPERS Health	35,405.18	Health Insurance
CalPERS Retirement	55,076.90	Pension Contributions
CCWA Payroll Wages/Taxes	419,285.77	Gross Payroll Wages/Taxes
Dental/Vision Payments	3,515.80	Dental/Vision Benefits
MetLife SBC Insurance	1,774.14	Life Insurance
Other Misc Employee Benefits	4,687.14	Vehicle, Uniform and Cafeteria Plan Benefits
Standard Insurance Company	1,347.12	Disability Insurance
	<b>\$ 521,092.05</b>	<b>Total Personnel Expenses</b>
<b>PROFESSIONAL SERVICES</b>		
Brownstein Hyatt Farber	211,032.78	Legal Services
Ernst & Young LLP	3,097.00	Accounting Services
Risk Management Professionals	2,688.13	WTP Compliance Audit
Samba Holdings, Inc.	94.55	DMV driver reports
Sentry Alarm Systems	450.00	Security System - WTP
Stanley Convergent Security	1,352.46	Security Service BAO/SYPS
State Water Resources Control	5,000.00	Environmental Lab Accreditation Fees
Stradling Yocca Carlson Rauth	1,461.50	Legal - Employee Matters/General Matters
Underground Service Alert	598.00	New USA tickets
	<b>\$ 225,774.42</b>	<b>Total Professional Services</b>
<b>CIP PROJECTS - MATERIALS &amp; OVERHEAD</b>		
Allied Electronics and Automation	5,559.16	WTP PLC Upgrade
Cannon Corporation	53,648.75	WTP PLC Upgrade
HDR Engineering Inc	2,858.25	Tank 5 Inlet Chemical Dosing Facility
Home Depot	178.79	WTP PLC Upgrade
Rain for Rent	7,980.37	Tank 5 Inlet Chemical Dosing Facility
Smith MEP	103,428.72	WTP Heating Ventilation and Air Conditioning System
Steven Engineering Inc.	7,697.54	WTP PLC Upgrade
US Bank	16.18	Tank 5 Inlet Chemical Dosing Facility
Water America, LLC	3,535.20	Tank 5 Inlet Chemical Dosing Facility
	<b>\$ 184,902.96</b>	<b>Total CIP Project - Materials and Overhead</b>



# CENTRAL COAST WATER AUTHORITY

## Normal and Recurring Costs

Bills for Ratification - September 2022

VENDOR	INVOICE AMOUNT	DESCRIPTION
<b>REPAIRS &amp; MAINTENANCE</b>		
Aramark	1,107.79	Building maintenance supplies
Bank of America Business Card	114.69	Equipment repairs and maintenance
Big Brand Tire & Service	351.25	Vehicle maintenance
Brezden Pest Control, Inc	165.00	Pest Control Spraying - WTP
Cal Coast Irrigation, Inc.	119.11	Parts, repair and maintenance
Carquest Auto Parts	103.95	Auto parts and supplies
City of Buellton	96.89	Landscape maintenance - water
Coverall North America, Inc	1,402.00	Janitorial service - BAO/SYPS
DXP Enterprises Inc.	1,036.37	Equipment repairs and maintenance
Eagle Energy	686.95	Equipment repairs and maintenance
Ferguson Enterprise, Inc.	109.08	Equipment repairs and maintenance
Grainger Inc.	418.98	Parts, repair and maintenance
Hach Company	535.52	Parts, repair and maintenance
Home Depot	689.12	Parts, repair and maintenance
Independent Electric Supply	181.04	Equipment repairs and maintenance
Jiffy Lube	131.70	Vehicle Maintenance
Lowe's	217.68	Parts, repair and maintenance
McMaster-Carr Supply Company	189.29	Equipment repairs and maintenance
Office Depot	207.50	Janitorial supplies
Procare Janitorial Supply	401.77	Janitorial supplies - WTP
Progressive Greenery	330.00	Landscape maintenance - WTP
Quinn Power Systems	1,406.08	Equipment repairs and maintenance
Rio Vista Chevrolet	78.87	Vehicle maintenance
Roberto Sanchez	550.00	Landscape maintenance - BAO/SYPS
Southwest Services, Inc.	615.74	Equipment repairs and maintenance
Surface Pumps, Inc.	42.98	Equipment repairs and maintenance
Ultrex Business Products	396.83	Copier maintenance
US Bank	749.76	Equipment repairs and maintenance
US Bank	32.29	Building maintenance supplies
Western Exterminator Co	255.35	Pest control spraying - BAO and SYPS
	<b>\$ 12,723.58</b>	<b>Total Repairs &amp; Maintenance</b>
<b>SUPPLIES &amp; EQUIPMENT</b>		
Aramark	1,400.70	Uniform expenses
Bank of America Business Card	92.48	Safety supplies
Bank of America Business Card	104.70	Minor tools
Bank of America Business Card	1,683.84	Equipment & maintenance supplies
Cabot Norit Americas Inc	41,580.00	Chemicals - WTP/Powdered Activated Carbon system
Chemtrade Chemicals US, LLC	47,736.34	Chemicals - WTP
Hill Brothers Chemical Company	12,016.26	Chemicals - WTP
Home Depot	37.08	Safety supplies
Home Depot	128.58	Minor tools, equipment & maintenance supplies
JB Dewar	2,566.89	Fuel - equipment
JCI Jones Chemical	33,808.00	Chemicals - WTP
Mark Swift	140.98	Reimbursement - Fuel
Tustin Lock and Safe	300.49	Cyber Key repair and maintenance
Univar Solutions USA, Inc.	61,626.53	Chemicals - WTP
US Bank	182.39	Maintenance supplies, Minor Tools, Safety Supplies
WEX Bank - Wright Express	8,344.02	Fuel - Autos
	<b>\$ 211,749.28</b>	<b>Total Supplies &amp; Equipment</b>



# CENTRAL COAST WATER AUTHORITY

## Normal and Recurring Costs

Bills for Ratification - September 2022

VENDOR	INVOICE AMOUNT	DESCRIPTION
<b>UTILITIES</b>		
City of Buellton	194.78	Water - BAO
Delta Liquid Energy	705.11	Propane gas
First Choice Technology	14.79	Phone - Long distance carrier, 800#
Frontier	307.06	Telephone charges
Health Sanitation Services	351.60	Waste Disposal - SYPS
Marborg Industries	340.51	Waste Disposal - BAO/Trash roll off
Pacific Gas & Electric	61,344.71	Utilities - BAO/SYPS/WTP
Safety Kleen Systems Inc.	119.25	Waste Oil removal
San Miguel Garbage Company	248.12	Waste Disposal - WTP
Santa Ynez River Water Conservation	399.87	Water - SYPS
SoCalGas	6.45	Natural Gas - BAO
Surfnet Communications, Inc.	75.00	Wireless Internet - Chorro
Verizon Wireless	573.06	Cell phone charges
	<u>\$ 64,680.31</u>	<b>Total Utilities</b>
<b>Subtotal - Bills for Ratification</b>	<u><u>\$ 6,053,341.89</u></u>	



# CENTRAL COAST WATER AUTHORITY

## Bills for Approval

Bills for Ratification - October 2022

<b>VENDOR</b>	<b>INVOICE AMOUNT</b>	<b>DESCRIPTION</b>
State of California DWR	\$ 1,219,867.00	Capital Cost and Minimum OMP&R Charges -October'22
<b>Subtotal - Bills for Approval</b>	<b>\$ 1,219,867.00</b>	





## Statements of Net Position

### **ASSETS**

	<u>September 30, 2022</u>	<u>August 31, 2022</u>
<b>Current Assets</b>		
Cash and investments	\$ 11,646,911	\$ 15,661,694
Accounts Receivable (Note 1)	263	263
Accrued interest receivable	221,119	135,447
Other assets	1,871,163	1,898,428
<b>Total Current Assets</b>	<u>13,739,455</u>	<u>17,695,831</u>
<b>Restricted Assets</b>		
Operations and Maintenance Reserve Fund (Note 2)	2,005,271	2,005,266
DWR Reserve Fund (Note 3)	5,723,079	5,723,065
Rate Coverage Reserve Fund (Note 4)	9,519,342	9,519,318
Department of Water Resources (Note 5a)	22,993,281	26,868,970
CCWA and DWR Variable Fund (Note 5b)	2,964,526	3,160,959
Credits Payable (Note 6)	117,604	117,604
Escrow Deposits (Note 7)	514,296	514,295
<b>Total Restricted Assets</b>	<u>43,837,399</u>	<u>47,909,477</u>
<b>Property, Plant and Equipment</b>		
Construction in progress (Note 8)	1,313,788	1,126,464
Fixed assets (net of accumulated depreciation)	86,669,456	86,877,256
<b>Total Property, Plant and Equipment</b>	<u>87,983,245</u>	<u>88,003,720</u>
<b>Other Assets</b>		
Long Term Receivable	-	-
<b>Total Other Assets</b>	<u>-</u>	<u>-</u>
<b>Total Assets</b>	<u>\$ 145,560,098</u>	<u>\$ 153,609,028</u>



# Statements of Net Position

## **LIABILITIES AND FUND EQUITY**

	<b><u>September 30, 2022</u></b>	<b><u>August 31, 2022</u></b>
<b><u>Current Liabilities</u></b>		
Accounts Payable	\$ 508,500	\$ 122,919
DWR and Warren Act Charge Deposits (Note 5a)	22,993,281	26,868,970
CCWA & DWR Variable Charge Deposits (Note 5b)	2,964,526	3,160,959
Other liabilities	2,482,572	5,776,352
DWR Reserve Fund	5,723,079	5,723,065
Rate Coverage Reserve Fund	9,495,379	9,495,379
Unearned Revenue	85,344	(19,517)
Credits Payable to Project Participants	937,023	936,959
<b>Total Current Liabilities</b>	<b><u>45,189,704</u></b>	<b><u>52,065,085</u></b>
<b><u>Non-Current Liabilities</u></b>		
OPEB Liability	1,022,441	1,022,441
Escrow Deposits	514,296	514,295
Net Pension Liability	1,604,954	1,604,954
<b>Total Non-Current Liabilities</b>	<b><u>3,141,691</u></b>	<b><u>3,141,690</u></b>
<b><u>Commitments and Uncertainties</u></b>		
<b><u>Net Assets</u></b>		
Contributed capital, net (Note 9)	22,562,433	22,562,433
Retained earnings	74,666,271	75,839,820
<b>Total Net Assets</b>	<b><u>97,228,704</u></b>	<b><u>98,402,253</u></b>
		-
<b>Total Liabilities and Net Assets</b>	<b><u>\$ 145,560,098</u></b>	<b><u>\$ 153,609,028</u></b>



## Statements of Revenues, Expenses and Changes in Net Position

	<u>September 30, 2022</u>	<u>August 31, 2022</u>
<b><u>Operating Revenues</u></b>		
Operating reimbursements		
from project participants	\$ 12,523,273	\$ 12,390,538
Other revenues	5,061	4,660
<b>Total Operating Revenues</b>	12,528,334	12,395,198
<b><u>Operating Expenses</u></b>		
Personnel expenses	1,593,271	1,070,848
Office expenses	3,013	1,901
General and administrative	52,382	33,420
Professional Services	302,629	76,747
Supplies and equipment	542,332	330,551
Monitoring expenses	29,604	15,058
Repairs and maintenance	57,302	43,356
Utilities	237,235	172,555
Depreciation and amortization	623,396	415,597
Other expenses	240,389	129,164
<b>Total Operating Expenses</b>	3,681,553	2,289,196
<b>Operating Income</b>	8,846,781	10,106,002
<b><u>Non-Operating Revenues</u></b>		
Investment income	222,926	137,092
<b>Total Non-Operating Revenues</b>	222,926	137,092
<b><u>Non-Operating Expenses</u></b>		
Interest	-	-
Current year credits payable	1,807	1,645
Loss on disposal of fixed assets	-	-
<b>Total Non-Operating Expenses</b>	1,807	1,645
<b>Net Income</b>	9,067,900	10,241,449
<b><u>Retained Earnings</u></b>		
Retained earnings at beginning of period	65,598,371	65,598,371
Retained earnings at end of period	\$ 74,666,271	\$ 75,839,820



# Budget and Actual All Reaches

	September 30, 2022		
	Budget	Actual	Percent Expended <sup>(1)</sup>
<b>Revenues</b>			
Fixed operating assessments <sup>(2)</sup>	\$ 12,025,927	\$ 12,025,927	
Variable operating assessments	2,124,961	497,346	23.40%
Miscellaneous income	-	4,339	
Investment income	-	48,753	
<b>Total Revenues</b>	<u>14,150,888</u>	<u>12,576,365</u>	<u>88.87%</u>
<b>Expenses <sup>(2)</sup></b>			
Personnel expenses	5,604,074	1,593,271	28.43%
Office expenses	21,300	3,013	14.15%
General and administrative	292,166	52,382	17.93%
Professional Services	1,495,167	302,629	20.24%
Supplies and equipment	1,428,146	542,332	37.97%
Monitoring expenses	121,234	29,604	24.42%
Repairs and maintenance	317,793	57,302	18.03%
Utilities	1,151,449	237,235	20.60%
Other expenses	738,850	175,185	23.71%
Capital and Non-Capital Expenditures	2,980,709	1,378,992	46.26%
<b>Total Expenses</b>	<u>14,150,888</u>	<u>4,371,945</u>	<u>30.90%</u>
<b>Operating Income</b>	0	<u>8,204,420</u>	
<b>Net Income (Loss)</b>	\$ <u>0</u>	\$ <u>8,204,420</u>	

(1) Percent of year expended 25%

(2) Includes revenues and expenses for Turnouts and adjusted for carryover revenues from FY 2021/22 to FY 2022/23

Central Coast Water Authority  
**Notes to Financial Statements**  
September 30, 2022

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**Note 1: Accounts Receivable**

Accounts receivable consists of amounts payable by the State Water Project contractors and other miscellaneous receivables.

**Note 2: O&M Reserve Fund**

The O&M reserve fund represents cash reserves for emergency uses. The funding requirement is \$2,000,000 allocated on an entitlement basis for the Santa Barbara County project participants. Investment earnings on O&M reserve fund balances are credited against CCWA O&M assessments.

<u>Project Participant</u>	<u>Amount</u>
City of Guadalupe	\$ 28,220
City of Santa Maria	831,205
Golden State Water Company	25,654
Vandenberg SFB	282,429
City of Buellton	29,657
Santa Ynez ID #1 (Solvang)	76,963
Santa Ynez ID #1	25,654
Goleta Water District	230,889
Morehart Land Co.	10,262
La Cumbre Mutual Water Company	51,303
Raytheon Systems Company	2,565
City of Santa Barbara	153,926
Montecito Water District	153,926
Carpinteria Valley Water District	102,617
TOTAL:	<u>\$ 2,005,271</u>

Central Coast Water Authority  
**Notes to Financial Statements**  
September 30, 2022

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**Note 3: DWR Reserve Fund**

The DWR Reserve Fund was established to provide a funding source for payments to the State of California Department of Water Resources (DWR) when there is a difference between estimates used to prepare the DWR portion of the annual CCWA budget and the actual amounts billed to the Authority by DWR. Contributions to the DWR Reserve Fund are voluntary. Funding of each participating Project Participant's share of the DWR Reserve Fund will come from a combination of (1) CCWA Operating Expense budget surpluses, if any (2) Interest earnings on funds held in all other accounts on behalf of the participating Project Participant and (3) excess amounts, if any, from any of the DWR Statement of Charges cost components until the funding Target Amount is reached. The Target Amount will be equal to the participating Project Participant's proportional share of a \$10 million allocation of DWR Transportation Minimum OMP&R charges. The following schedule shows the current fund balance of the participating Project Participants.

Project Participant	Amount
City of Guadalupe	\$ 129,989
City of Santa Maria	4,154,356
Golden State Water Company	88,108
City of Buellton	136,854
Santa Ynez ID #1 (Solvang)	338,485
Santa Ynez ID #1	178,858
Morehart Land Co.	48,089
La Cumbre Mutual Water Company	175,136
Raytheon Systems Co.	11,874
City of Santa Barbara	461,331
TOTAL:	\$ 5,723,079

**Note 4: Rate Coverage Reserve Fund Cash Deposits**

The rate coverage reserve fund was established to provide CCWA project participants a mechanism to satisfy a portion of their obligation under Section 20(a) of the Water Supply Agreement to impose rates and charges sufficient to collect 125% of their contract payments. The following schedule shows the current balances plus accrued interest receivable in the rate coverage reserve fund.

Project Participant	Amount
City of Guadalupe	\$ 191,496
City of Santa Maria	5,179,690
City of Buellton	275,556
Santa Ynez ID #1 (Solvang)	633,698
Santa Ynez ID #1	462,104
La Cumbre Mutual Water Company	401,365
Montecito Water District	1,497,729
Carpinteria Valley Water District	861,955
Shandon	15,749
TOTAL:	\$ 9,519,342

Central Coast Water Authority  
**Notes to Financial Statements**  
September 30, 2022

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**Note 5a: Cash and Investments Payment to DWR**

Cash deposits for DWR payments.

Project Participant	Amount
City of Guadalupe	\$ 309,276
City of Santa Maria	9,012,181
Golden State Water Company	277,483
Vandenberg SFB	4,181,782
City of Buellton	316,468
Santa Ynez ID #1 (Solvang)	804,756
Santa Ynez ID #1	292,020
Goleta Water District	2,737,920
Morehart Land Co.	109,664
La Cumbre Mutual Water Company	546,093
Raytheon Systems Co.	27,557
City of Santa Barbara	1,637,817
Montecito Water District	1,643,775
Carpinteria Valley Water District	1,096,488
TOTAL:	<u>\$ 22,993,281</u>

**Note 5b: Cash Payments for CCWA, Warren Act and DWR Variable Charges**

Cash deposits for payments to CCWA, Warren Act and DWR for Variable Assessments.

Project Participant	Amount
City of Guadalupe	\$ 47,858
City of Santa Maria	1,152,439
Golden State Water Company	34,586
Vandenberg SFB	460,142
City of Buellton	35,809
Santa Ynez ID #1 (Solvang)	67,008
Santa Ynez ID #1	155,271
Goleta Water District	86,666
Morehart Land Co.	12,645
La Cumbre Mutual Water Company	34,680
Raytheon Systems Co.	7,662
City of Santa Barbara	247,695
Montecito Water District	460,430
Carpinteria Valley Water District	161,633
TOTAL:	<u>\$ 2,964,526</u>

Central Coast Water Authority  
**Notes to Financial Statements**  
September 30, 2022

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**Note 6: Credits Payable**

Credits payable to, or (due from) CCWA project participants for investment earnings and O&M assessment credits.

Project Participant	Amount
City of Guadalupe	\$ 1,662
City of Santa Maria	571
Golden State Water Company	9
Vandenberg SFB	1,275
City of Buellton	3,058
Santa Ynez ID #1 (Solvang)	8,882
Santa Ynez ID #1	3,317
Goleta Water District	27,988
Morehart Land Co.	1,214
La Cumbre Mutual Water Company	6,284
Raytheon Systems Co.	289
City of Santa Barbara	16,991
Montecito Water District	20,803
Carpinteria Valley Water District	11,754
Shandon	136
Lopez Turnout	2,828
Chorro Turnout	10,544
TOTAL:	\$ 117,604.58

**Note 7: Escrow Deposits**

Cash deposits from certain project participants as required under the Water Supply Agreements.

Project Participant	Amount
Morehart Land Company	\$ 406,023
Raytheon Systems Company	108,273
TOTAL:	\$ 514,296

**Note 8: Construction in Progress**

Amounts in construction in progress represent expenditures incurred during FY 2022/23 and amounts retained in construction in progress at September 30, 2022. The following schedule shows the CIP expenditures for CCWA projects.



Central Coast Water Authority  
**Notes to Financial Statements**  
September 30, 2022

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<u>Financial Reach</u>	<u>Amount</u>
Labor	\$ 46,777
Materials	35,906
Overhead	1,231,106
Project CIP Total:	<u>\$ 1,313,788</u>

**Note 9: Contributed Capital**

Certain project participants elected to pay their share of CCWA project construction costs in cash. The amounts listed below show the capital contributions by project participant less the cost of local facilities and refunds to the project participants.

<u>Project Participant</u>	<u>Amount</u>
Avila Valley Water Company	\$ 15,979
City of Guadalupe	81,119
San Luis Schools	5,608
San Miguelito Water Company	233,605
Golden State Water Company	866,277
City of Santa Maria	13,498,802
Vandenberg SFB	7,861,043
TOTAL:	<u>\$ 22,562,433</u>

Central Coast Water Authority  
Calendar Year 2022 Actual and Requested Deliveries in Acre Feet

Project Participant	Total Available AF Amounts <sup>(1)</sup>	ACTUALS										REQUESTED				Estimated Annual Delivery Total
		Jan.	Feb.	Mar.	Apr.	May	June	July	Aug	Sept	Subtotal	Oct.	Nov.	Dec.	Subtotal	
Guadalupe	45	1	1	1	1	1	1	1	1	1	9	1	1	1	3	12
Santa Maria	2,568	0	333	0	0	139	261	287	286	264	1,570	286	0	0	286	1,856
So. Cal. Water Co.	61	0	0	1	1	1	10	10	11	17	51	7	0	0	7	58
Vandenberg AFB	847	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Buellton	75	0	0	0	2	5	7	11	14	14	53	18	0	0	18	71
Solvang (Billed to SY)	708	30	35	47	44	54	63	87	94	43	497	30	30	4	64	561
Santa Ynez ID#1	217	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Goleta	3,432	377	332	338	308	352	595	359	304	260	3,225	27	0	0	27	3,252
Morehart Land Co.	214	10	10	10	10	10	9	10	7	5	81	8	8	8	24	105
La Cumbre	1,135	40	25	20	35	45	137	100	46	53	501	40	27	27	94	595
Raytheon	11	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Santa Barbara	1,768	0	0	0	100	100	92	100	24	74	490	18	0	0	18	508
Montecito	252	0	0	0	0	0	0	0	24	74	98	18	0	0	18	116
Carpinteria	720	0	0	0	0	127	227	0	16	49	419	12	0	0	12	431
<b>Subtotal Santa Barbara:</b>	<b>12,053</b>	<b>458</b>	<b>736</b>	<b>417</b>	<b>501</b>	<b>834</b>	<b>1,402</b>	<b>965</b>	<b>827</b>	<b>854</b>	<b>6,994</b>	<b>465</b>	<b>66</b>	<b>40</b>	<b>571</b>	<b>7,565</b>
Shandon		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Chorro Valley		158	163	188	179	187	175	197	197	185	1,629	185	185	185	555	2,184
Lopez		106	132	179	200	251	237	239	249	144	1,737	180	147	138	465	2,202
<b>Subtotal SLO County:</b>		<b>264</b>	<b>295</b>	<b>367</b>	<b>379</b>	<b>438</b>	<b>412</b>	<b>436</b>	<b>446</b>	<b>329</b>	<b>3,366</b>	<b>365</b>	<b>332</b>	<b>323</b>	<b>1,020</b>	<b>4,386</b>
<b>TOTAL ENTITLEMENT DELIVERIES</b>	<b>12,053</b>	<b>722</b>	<b>1,031</b>	<b>784</b>	<b>880</b>	<b>1,272</b>	<b>1,814</b>	<b>1,401</b>	<b>1,273</b>	<b>1,183</b>	<b>10,360</b>	<b>830</b>	<b>398</b>	<b>363</b>	<b>1,591</b>	<b>11,951</b>
<b>EXCHANGE DELIVERIES</b>																
Santa Ynez-Exchange		0	0	0	0	0	0	0	(99)	(307)	(406)	(75)	0	0	(75)	(481)
Goleta-Exchange		0	0	0	0	0	0	0	35	110	145	27	0	0	27	172
Santa Barbara-Exchange		0	0	0	0	0	0	0	24	74	98	18	0	0	18	116
Montecito-Exchange		0	0	0	0	0	0	0	24	74	98	18	0	0	18	116
Carpinteria-Exchange		0	0	0	0	0	0	0	16	49	65	12	0	0	12	77
<b>TOTAL EXCHANGE DELIVERIES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Lake Deliveries only</b>		<b>427</b>	<b>367</b>	<b>368</b>	<b>453</b>	<b>634</b>	<b>1,060</b>	<b>569</b>	<b>421</b>			<b>123</b>	<b>35</b>	<b>35</b>		<b>5,007</b>

(1) Total AF of Table A allocation, carryover amounts, and SWPAO water transfers

**MONTHLY SUMMARY OF MINERAL AND PHYSICAL ANALYSIS  
RAW WATER (RW) AND SETTLED WATER (SW)**

System Name: Central Coast Water Authority

System Number: 4210030

Treatment Plant Name: Polonio Pass Water Treatment Plant

**September 2022**

Date:	RW pH (SU)	RW Turbidity (NTU)	SW Turbidity (NTU)	RW Odor (TON)	RW Total Coliform (MPN)	RW E. Coli (MPN)	RW Cl- (mg/L)	RW Alkalinity (mg/L)		RW Hardness (mg/L)		RW E.C. (uS/cm)	RW TOC (mg/L)
								Total	Phenol	Total	Ca		
1	8.33	1.97	0.36	1.0			99	89	0	116	51		
2	8.43	2.13	0.36	1.0			102	90	2	117	53		
3	8.49	2.22	0.37	1.0			101	88	1	117	58		
4	8.38	2.43	0.40	1.0			101	89	1	114	53		
5	8.38	2.45	0.33	1.0			99	91	3	112	53		
6	8.39	2.43	0.32	1.5	2076	<1	103	85	3	126	59	638	
7	8.25	2.32	0.32	1.0			105	86	0	129	58		4.1
8	8.12	2.30	0.29	1.0			105	84	0	122	59		
9	8.13	2.27	0.33	1.0			105	86	0	124	58		
10	8.18	2.03	0.34	1.0			103	87	0	125	56		
11	8.37	2.28	0.33	1.5			104	85	3	123	59		
12	8.35	2.25	0.34	1.5	1700	1	106	84	1	121	60	629	
13	8.32	2.05	0.37	2.0			104	84	0	120	54		
14	8.30	2.30	0.42	2.0			103	85	0	116	58		
15	8.23	2.02	0.43	2.5			101	84	0	113	54		
16	8.28	2.13	0.46	2.0			102	85	1	112	52		
17	8.26	2.08	0.43	2.0			103	83	0	113	53		
18	8.23	1.87	0.41	2.5			103	81	0	113	51		
19	8.27	1.65	0.39	2.0	1426	<1	101	82	0	107	54	598	
20	8.38	1.90	0.37	1.5			99	81	1	110	51		
21	8.38	1.77	0.37	1.5			98	79	1	110	51		
22	8.08	1.82	0.36	3.0			101	83	0	119	55		
23	7.73	1.70	0.34	2.0			100	86	0	124	54		
24	8.19	4.47	0.43	2.5			100	82	1	121	55		
25	8.24	3.18	0.43	2.5			100	87	0	116	56		
26	7.98	3.02	0.33	2.5	981	1	100	82	0	120	53	622	
27	7.91	2.17	0.32	1.0			106	82	0	116	55		
28	8.15	2.30	0.34	1.0			105	82	3	116	55		
29	8.87	4.00	0.42	1.0			105	82	12	116	55		
30	8.98	4.52	0.59	2.5			106	83	12	113	53		
<b>Avg</b>	<b>8.29</b>	<b>2.40</b>	<b>0.38</b>	<b>1.7</b>	<b>1546</b>	<b>1</b>	<b>102</b>	<b>85</b>	<b>1</b>	<b>117</b>	<b>55</b>	<b>622</b>	<b>4.1</b>

**MONTHLY SUMMARY OF MINERAL AND PHYSICAL ANALYSIS  
TREATED WATER (TW) & CLEARWELL (CW)**

System Name: Central Coast Water Authority

System Number: 4210030

Treatment Plant Name: Polonio Pass Water Treatment Plant

September 2022

Date:	TW pH (SU)	TW Turbidity (NTU)	Filter Rate (gpm/ft <sup>2</sup> )	CW Odor (TON)	TW Total Coliform	CW Cl- (mg/L)	CW Total Alk (mg/L)	CW Hardness (mg/L)		TW Chlorine (mg/L)		CCB3 Chlorine Free (mg/L)	TW NH3-N (mg/L)		(CCB3 Cl2 Free) / (TW NH3-N Total)	CW E.C. (uS/cm)	TW TOC (mg/L)
								Total	Ca	Total	Free		Total	Free			
1	8.39	0.08	3.64	0.0	ABSENT	104	78	121	54	3.88	0.00	3.88	0.74	0.04	5.2		
2	8.38	0.09	3.59	0.0	ABSENT	106	77	118	53	3.80	0.00	3.72	0.72	0.04	5.2		
3	8.37	0.08	3.56	0.0	ABSENT	106	75	117	51	3.89	0.00	3.90	0.72	0.02	5.4		
4	8.38	0.09	3.61	0.0	ABSENT	105	72	113	52	3.80	0.00	3.74	0.76	0.05	4.9		
5	8.39	0.08	4.04	0.0	ABSENT	104	77	113	52	3.92	0.00	3.96	0.72	0.02	5.5		
6	8.43	0.09	4.11	0.0	ABSENT	107	71	122	59	3.89	0.00	3.99	0.74	0.04	5.4	716	
7	8.37	0.09	4.21	0.0	ABSENT	107	71	124	58	3.88	0.00	3.94	0.74	0.04	5.3		1.9
8	8.43	0.09	4.13	0.0	ABSENT	108	73	123	60	3.88	0.00	4.05	0.76	0.05	5.3		
9	8.38	0.09	3.88	0.0	ABSENT	109	73	123	58	3.82	0.00	3.95	0.72	0.02	5.5		
10	8.43	0.09	3.91	0.0	ABSENT	108	71	123	60	3.84	0.00	3.95	0.72	0.02	5.5		
11	8.38	0.09	4.26	0.0	ABSENT	105	72	123	57	3.95	0.00	4.04	0.72	0.01	5.6		
12	8.40	0.09	4.64	0.0	ABSENT	105	70	120	58	3.88	0.00	3.96	0.72	0.02	5.5	709	
13	8.42	0.10	4.58	0.0	ABSENT	104	71	119	55	3.93	0.00	3.89	0.74	0.02	5.3		
14	8.47	0.10	3.88	0.0	ABSENT	106	73	117	57	3.92	0.00	3.87	0.78	0.06	5.0		
15	8.40	0.10	3.04	0.0	ABSENT	105	73	116	55	3.85	0.00	3.78	0.75	0.05	5.0		
16	8.43	0.09	3.56	0.0	ABSENT	105	71	114	55	3.91	0.00	3.82	0.75	0.06	5.1		
17	8.57	0.09	4.64	0.0	ABSENT	106	74	112	52	3.97	0.00	3.88	0.80	0.06	4.9		
18	8.44	0.10	4.86	0.0	ABSENT	106	73	112	52	4.03	0.00	3.94	0.79	0.05	5.0		
19	8.43	0.09	4.05	0.0	ABSENT	104	73	109	53	3.95	0.00	3.85	0.76	0.06	5.1	661	
20	8.39	0.10	4.04	0.0	ABSENT	105	71	110	51	3.89	0.00	3.94	0.76	0.06	5.2		
21	8.28	0.09	3.82	0.0	ABSENT	102	69	111	49	3.94	0.00	3.90	0.75	0.05	5.2		
22	8.33	0.09	3.45	0.0	ABSENT	103	75	110	54	3.77	0.00	3.81	0.73	0.04	5.2		
23	8.29	0.11	3.14	0.0	ABSENT	106	71	114	54	3.83	0.00	3.90	0.73	0.04	5.3		
24	8.37	0.14	3.98	0.0	ABSENT	105	74	117	51	3.74	0.00	3.68	0.73	0.06	5.0		
25	8.28	0.13	3.66	0.0	ABSENT	105	73	118	53	3.85	0.00	3.91	0.73	0.03	5.4		
26	8.21	0.09	3.85	0.0	ABSENT	103	70	120	54	3.74	0.00	3.76	0.71	0.02	5.3	681	
27	8.35	0.08	4.26	0.0	ABSENT	108	72	115	56	3.97	0.00	3.97	0.73	0.00	5.4		
28	8.38	0.10	4.85	0.0	ABSENT	108	75	118	54	4.07	0.00	4.03	0.76	0.00	5.3		
29	8.39	0.09	4.79	0.0	ABSENT	108	72	115	55	4.06	0.00	4.03	0.76	0.00	5.3		
30	8.44	0.11	4.91	0.0	ABSENT	110	67	110	52	4.07	0.00	4.12	0.76	0.01	5.4		
<b>Avg</b>	<b>8.39</b>	<b>0.10</b>	<b>4.03</b>	<b>0.00</b>		<b>105</b>	<b>73</b>	<b>117</b>	<b>54</b>	<b>3.90</b>	<b>0.00</b>	<b>3.91</b>	<b>0.74</b>	<b>0.03</b>	<b>5.3</b>	<b>692</b>	<b>1.9</b>



## CENTRAL COAST WATER AUTHORITY

### MEMORANDUM

October 20, 2022

**TO:** CCWA Board of Directors

**FROM:** John Brady  
Deputy Director

**SUBJECT:** Proposed Lead Maintenance Technician Position

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#### SUMMARY AND DISCUSSION

Currently, the CCWA Water Treatment Plant Maintenance Staff is comprised of four staff: one full-time Maintenance Foreman and three full-time Maintenance Technicians. The Maintenance Foreman is a direct report to the Maintenance Superintendent, and is supervisory to the Maintenance Technicians.

The Maintenance Staff are responsible for the maintenance, troubleshooting, and repair of all plant equipment and processes, including turbines, pumps, motors, motor control centers, valves, valve actuators, all components of chemical delivery systems, piping repairs and construction, sludge and sedimentation collection equipment, concrete construction, and asphalt maintenance

In July of 2022, the Maintenance Foreman retired after 25 years of employment with CCWA. After discussion between the Maintenance Superintendent and Senior Management, it was determined that an intermediary position between the Maintenance Technicians and the Maintenance Superintendent was not necessary, but a Lead position within the Maintenance crew would be more appropriate for CCWA current needs.

Staff is recommending designating a Lead Maintenance Technician role within the Maintenance Technician staff. The Lead Maintenance Technician will assist the Maintenance Superintendent with the daily activity oversight, organization, assignment, and guidance for the maintenance crew. However; the Lead Maintenance Technician will not be a supervisory role.

An individual currently employed as a Maintenance Technician has demonstrated an ability to perform the new responsibilities and duties associated with a Lead role within the Maintenance team, and was provided a field promotion to the position in late September 2022.

In recognition of the increased responsibilities and duties, staff also recommends ratification of the Lead Maintenance Technician pay grade from a Grade 19 to 21.

The attached job description for the proposed Lead Maintenance Position outlines the various responsibilities of the position. The primary differences between the Lead Maintenance Technician position and the Maintenance Technician are:

- Assists the Maintenance Superintendent with coordinating work of maintenance employees; reviewing work in progress and resolving work problems; inspecting work upon completion.
- The Lead Plant Maintenance Technician performs advanced journey-level duties and may provide direction to other Maintenance Workers on a project basis,

## **RECOMMENDATION**

CCWA Staff recommends Board ratification of the Lead Maintenance Technician position as outlined in this report and on the attached proposed job description.

JLB

Attachment

## CENTRAL COAST WATER AUTHORITY

### Lead Plant Maintenance Technician

#### DEFINITION

Under general supervision of the Maintenance Superintendent, performs skilled work in the maintenance of water treatment plant equipment and assists the Maintenance Superintendent with daily activity oversight, organization, assignments, and guidance to a crew of maintenance staff performing general maintenance and repair. This is a non-supervisory position with no direct reports.

#### ESSENTIAL DUTIES AND RESPONSIBILITIES

*The following statements are intended to describe the general nature and level of work being performed by an individual assigned to this job. Other duties may be assigned.*

1. Assists the Maintenance Superintendent with coordinating work of maintenance employees; reviewing work in progress and resolving work problems; inspecting work upon completion.
2. The Lead Plant Maintenance Technician performs advanced journey-level duties and may provide direction to other Maintenance Workers on a project basis.
3. Perform a variety of skilled equipment installations, maintenance and repair work to building, grounds, plant, and power equipment including pumps, motors, chemical feeders, mixers, compressors, gear drives and other equipment and related instrumentation.
4. Perform maintenance, troubleshooting, and repair of plant mechanical and electrical equipment.
5. Perform plumbing, pipefitting, painting, electrical, carpentry, masonry, maintain aesthetics of the plant and related duties.
6. Oversee and use equipment or materials requiring care to ensure against breakdown or deterioration.
7. Perform a multitude of movements in which moderate physical effort is required and occasionally requires contact with chemicals and undesirable physical conditions; hazards are moderate requiring care and use of proper safety equipment and procedures to prevent injury.
8. Inspect and operate water treatment plant equipment including but not limited to pumps, flocculators, sedimentation basins, filters, chemical feeders, and related equipment.
7. Meet with Maintenance Superintendent to discuss work projects and set priorities.
9. As needed, operate heavy machinery such as backhoes, excavators, forklifts or other similar equipment to support CCWA operations and maintenance.

10. Complete work tasks in compliance with applicable safety standards and CCWA safety policies. Satisfactorily pass quarterly safety testing.

## **QUALIFICATIONS**

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions as long as the accommodation does not result in undue hardship for CCWA.*

### **Education and Experience:**

High School diploma or equivalent, plus technical course work in mechanical repair and maintenance, and demonstration of mechanical & electrical aptitude, including installation, repair, replacement, troubleshooting and maintenance of mechanical and electrical systems.

### **Knowledge of:**

1. Work methods, techniques, tools, test equipment, and test procedures used for maintenance of pumps, motors, chemical feeders, mixers, compressors, valves, valve operators and other equipment.
2. Standards contained in the Uniform Building Code, National Electric Code, NFPA 70E arc flash and confined space safety regulations.
3. Safe working practices, procedures, and regulations, including Occupational Safety and Health Administration (OSHA).
4. Computers and software for use in tracking preventive maintenance activities.
5. Basic water treatment principles.

### **Ability to:**

1. Effectively conduct maintenance and repair of the water treatment facilities. Trouble shoot, repair and calibrate 4-20ma controlled valve actuators. Trouble shoot, repair and maintain motor control devices and circuits
2. Coordinate work with the Maintenance Superintendent and prioritize maintenance tasks based on plant performance needs. Work proficiently and safely without constant supervision.
3. Operate a pipe bender, threader, drill press, grinder, hydraulic press, forklift, welder, asphalt repair melter, HDPE, PVDF fusion machines and related automated equipment.
4. Utilize minor electrical test equipment Amp probes, multi meters, process meters, meggers and vibration analysis equipment.



5. Effectively repair, trouble shoot and maintain vertical turbine pumps end suction pumps, chemical feed delivery systems. Positive displacement pumps, pressure relief, backpressure valves and pressure switches.
6. Maintain regular attendance, subject to authorized and legally required leaves.

#### **License Requirements:**

1. Possession of a valid driver's class C license issued by the California Department of Motor Vehicles is required.
2. Obtain at least a Grade 1 California Department of Health Services Water Treatment Operator Certificate or Distribution Certificate within 1 year of employment.
3. Possession of a Wastewater Treatment Plant Maintenance Professional from the California Water Environment Association is desirable.
4. Possession of National Association of Corrosion Engineers Certification as a CP Tester (or higher) certification or equivalent is desirable.

#### **PHYSICAL DEMANDS**

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions as long as the accommodation does not result in undue hardship for CCWA.*

1. Employee is required to pass a pre-employment physical and drug panel (Performed by designated District Physician)
2. A Respiratory evaluation along with a spirometry test to determine the physical ability to wear respiratory protective gear will be required along with the pre-employment physical and every 5 years after.
  - Cal/OSHA requires that facial hair not be present if it comes between the sealing surfaces of the faceplate and the face or that interferes with valve function. Title 8 S.S.R. 5144(g)(1)(A)
3. Operate District owned vehicles for extended amounts of time to travel between District facilities or on District business. Employee may be required to enter and exit the vehicle several times per day.
4. Operate District owned or rented heavy equipment (if licensed or trained to do so).
5. Must be able to effectively communicate verbally with other staff members.
  - Regularly use telephone, cell phone or hand held radios to provide communication.
6. Use office equipment, such as computers, copiers and fax machines.

7. Stand/walk for extended periods of time over a variety of terrain which may include sharp increases or decreases in grade, climbing and descending ladders into vaults and tanks and perform work within confined spaces.
8. Perform manual labor involving frequent bending, pulling, pushing, twisting and crawling and manipulating weights up to 50 lbs.
9. Ability to lift/carry/move objects up to 50 lbs.

**WORK ENVIRONMENT**

*The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions as long as the accommodation does not result in undue hardship for CCWA.*

1. The Standard work shift is a 9/80 work schedule – 0700 hrs to 1630 hrs (Monday thru Friday) (every other Friday off, every other Friday on at 0700 – 1530 hrs).
2. Work alone or with a partner

**Reports To:** Maintenance Superintendent  
**FLSA Status:** Non-Exempt  
**Prepared By:** CCWA  
**Prepared Date:** September 13, 2022  
**Approved By:** John Brady  
**Approved Date:**



## CENTRAL COAST WATER AUTHORITY

### MEMORANDUM

October 20, 2022

**TO:** CCWA Board of Directors

**FROM:** Ray A. Stokes   
Executive Director

**SUBJECT:** 2023 Supplemental Water Purchase Program Contracts

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#### SUMMARY

Through CCWA's Supplemental Water Purchase Program (SWPP), CCWA assists CCWA Participants in identifying, securing and delivering supplemental water supplies when Participants' State Water Project (SWP) supplies are reduced due to dry conditions. Supplemental water supplies are delivered through the SWP and CCWA facilities.

The Board's approval of the proposed agreements will allow Staff to implement the program. However, no transfer or exchange will proceed without returning to the CCWA Board for review and consideration of the specific purchase opportunity and compliance with CEQA (as may be required) and all other applicable laws.

#### RECOMMENDATION

Staff recommends that the Board of Directors:

1. authorize staff to initiate the SWPP for 2023; and
2. authorize the Executive Director to execute one or more Participation Agreements, based on the form of agreement approved by the Board for use in the 2022 SWPP, with CCWA Participants who have indicated their interest in purchasing additional water supplies in 2023 due to continuing drought conditions; and
3. authorize the Executive Director to identify supplemental water purchase opportunities for the benefit of Participants who have executed a 2023 Participation Agreement with CCWA; and
4. authorize the Executive Director, with assistance from counsel to CCWA, to draft proposed "Purchase Agreements" with each Participant for each proposed purchase opportunity to address the unique characteristics of such transaction as that information becomes available.

Staff is directed to return to the Board for the Board's consideration of any proposed transfer or exchange.

## **DISCUSSION**

In light of the continuing dry conditions, staff anticipates the need to continue its SWPP, already underway in 2022, for 2023. The SWPP allows CCWA Participants to purchase additional imported water supplies to augment their SWP allocations.

Pursuant to the Water Management Amendment of the State Water Contract, State Water Contractors may transfer and exchange their SWP supplies and use available capacity in the State Water Project for the conveyance and delivery of project and non-project supplies, subject to the California Department of Water Resources' (DWR) approval and compliance with all applicable laws.

In February 2022, this Board approved: (1) template "Participation Agreements," whereby individual CCWA Participants may opt in to the SWPP and share in the administrative costs of the program, and (2) template "Purchase Agreements," whereby individual CCWA Participants participating in the SWPP may elect to purchase supplemental supplies.

Pursuant to the Participation Agreements and Purchase Agreements, CCWA Participants that do not participate in the program have no responsibility for the costs of the SWPP or any specific transfer or exchange of supplemental supplies.

## **ENVIRONMENTAL REVIEW**

CEQA Guidelines Section 15061(b)(3) provides a "common sense" exemption to environmental review that CEQA only applies to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to review.

The Board's approval of the SWPP for 2023 does not have a potential for causing a significant effect on the environment. It is an administrative program.

When a specific purchase opportunity is presented, CCWA will evaluate whether, and if so to what extent, compliance with CEQA is required. Each purchase opportunity will be presented to the Board for its consideration.