

CENTRAL COAST WATER AUTHORITY

Deputy Director of Operations and Engineering (Proposed¹) Salary Range 62 - \$209,565 – \$255,669 per year

DEFINITION

Under general direction of the Executive Director, serves as the operations officer for the Authority and is responsible for all operational and engineering related activities, including planning and directing the operations and maintenance of the water treatment plant, laboratory, distribution system and network system. In addition, the Deputy Director will be responsible for all engineering work and will oversee project management work related to CCWA's distribution pipeline, water treatment plant, and ancillary facilities.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The following statements are intended to describe the general nature and level of work being performed by an individual assigned to this job. Other duties may be assigned.

1. Manage and coordinate water treatment plant and distribution operations & maintenance to provide reliable high quality potable water to all project participants.
2. Plan, direct, perform and review engineering work and oversee construction of CCWA improvement projects; identify and investigate problems; develop solutions working as a part of the CCWA team.
3. Administer a variety of consultant contracts associated with planning, design, construction, operations and maintenance of CCWA's facilities; review consultant activities.
4. Provide schedule and cost control to insure timely and effective completion of engineering, construction and operations and maintenance activities, identify problems, alert parties affected or involved in potential cost or schedule variances; follow-up to resolve cost and schedule issues.
5. Coordinate with the Department of Water Resources, regulatory agencies, project participants, public groups, and staff to further CCWA's mission and objectives.
6. Administer encroachment permits for work performed within CCWA and DWR easement areas.
7. Prepare annual O&M and capital budget, administer staff evaluations and training programs, and perform other related duties as required.
8. Manage the CCWA network system to ensure uninterrupted operation, implement the CCWA information security policy, ensure the network continues to be developed so that the system remains current with industry best practices and

¹ Salary range proposed pending CCWA Board approval – scheduled for January 2024.